



February 8, 2026

Dear Homeowners,

The Belcourt Terrace Homeowners Association will hold its Annual Meeting on May 11, 2026, at which time the membership will elect two (2) directors to serve two-year terms.

If you are interested in serving on the Board of Directors, you may self-nominate by completing the enclosed **Self-Nomination Form for Candidacy**.

Instructions to Complete and Submit the Form:

1. Complete all required fields on the Self-Nomination Form, including your name, address, phone number, and email address.
2. Review the candidate qualifications listed on the form to confirm eligibility.
3. Sign and date the form where indicated.
4. Optional: You may submit a candidacy statement of up to one (1) page and no more than 250 words. Candidacy statements are optional and will be distributed as submitted, without editing, subject only to the stated word limit.

Submission Methods:

Completed forms (and optional candidacy statements) may be submitted in one of the following ways:

- By mail or personal delivery to:
Coastal Management & Consulting
4930 Campus Drive
Newport Beach, CA 92660
- By email to: support@nbcoastal.com

Deadline:

All self-nomination forms and optional candidacy statements must be received no later than **10:00 a.m. on March 9, 2026**. Late submissions cannot be accepted.

It is recommended that homeowners familiarize themselves with the Association's Election Rules, which were adopted in compliance with California Civil Code Section 5105 (SB 323). The Election Rules are available in the homeowner portal or may be requested from management.

If you have any questions regarding the candidacy process or require a copy of the form, please contact management at support@nbcoastal.com or 949-506-5807.

Thank you for your interest and participation in your Association.

BELCOURT TERRACE HOMEOWNERS ASSOCIATION

NOTICE OF NOMINATION PROCEDURE AND DEADLINE FOR THE MAY 11, 2026 ANNUAL MEETING

The Annual Meeting of the Members will be held on May 11, 2026, at which time the members will elect two (2) directors to serve two-year terms. If you wish to self-nominate as a candidate for a director's position, you must complete a Self-Nomination Form for Candidacy and return it in one of the following ways:

By mail or personal delivery to: Coastal Management & Consulting
4390 Campus Drive
Newport Beach, CA 92660

By email to: support@nbcoastal.com

In addition to completing this form, you may submit a candidacy statement. Candidacy statements are limited to one page and no more than 250 words. Any words over the 250-word limit will not be published. Handwritten statements will not be retyped before distribution. Candidacy statements are optional. Candidacy statements will be distributed without any editing, aside from the length and word limits described herein. The candidate, and not the homeowners association, is responsible for the content therein.

Self-nomination forms (and the optional candidacy statements) must be received by 10 a.m. on March 9, 2026, without exception. Late submissions will not be honored.